YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	J.K.K.Nataraja College of Arts & Science
• Name of the Head of the institution	Dr.C.Seeranganayaki
• Designation	Principal(i/c)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9345855001
• Mobile no	9443929596
• Registered e-mail	arts@jkkn.org
• Alternate e-mail	iqac@jkkn.ac.in
• Address	Natarajapuram, NH-544 (Salem to Coimbatore)
• City/Town	Komarapalayam, Namakkal Dt.
• State/UT	Tamilnadu
• Pin Code	638183

2.Institutional status

• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Periyar University, Salem-11.**

- Name of the IQAC Coordinator   **Dr.S.V.Ramesh**

- Phone No.   **9842781014**

- Alternate phone No.   **9443520800**

- Mobile   **9842781014**

- IQAC e-mail address   **iqac@jkkn.ac.in**

- Alternate Email address   **jkkn.iqac@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://arts.jkkn.ac.in/

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://arts.jkkn.ac.in/wp-content/uploads/2023/09/2022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.37**	**2019**	**09/08/2019**	**08/08/2024**

6.Date of Establishment of IQAC

03/04/2013

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
-	**-**	**-**	**-**	**-**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   6

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Faculty Development & Contribution: 1 Ph.D scholar and 3 M.Phil scholars were produced by Dr. K. Radhai, Associate Professor of English, reflecting the institution's commitment towards research. Additionally, Dr. P. Vennila, Assistant Professor of History, successfully guided 1 Ph.D scholar.

- Research and Publications: Ph.D degrees were awarded to Dr. S. Sasikala (Librarian) and Dr. A.D. Sasikala (Assistant Professor of English) by the parent university, showcasing the institution's support for faculty research. Many research papers were published, and faculty members actively participated in seminars/conferences.

- Student Achievements: Students were strongly motivated and supported in co-curricular activities, resulting in their remarkable success in competitions like verse writing, essay writing, chess tournaments, and wrestling championships at the national and state levels.

- Academic Collaborations: The Department of Chemistry of institution fostered academic partnerships by signing an MOU with AWE CARE Pvt Ltd, Erode, providing students with enhanced industry exposure and collaboration opportunities.

- Sports and Extracurricular Activities: The institution actively promoted a culture of physical and mental well-being among students by organizing inter-collegiate and district-level sports tournaments. Staff members were encouraged to participate in various sports events, contributing to a healthy work environment.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Faculty Development and Contribution	Dr. K. Radhai, Associate Professor of English, has produced 1 Ph.D scholar and 3 M.Phil Scholars. 1 candidate from the Department is awaiting her Viva-Voce examination. Dr. P. Vennila, Assistant Professor of History, has produced 1 Ph.D scholar. Dr. K.M. Syed Ali Fathima, Assistant Professor of Zoology, has produced 1 M.Phil scholar.
Research and Publications	Dr. S. Sasikala (Librarian) and Dr. A.D. Sasikala (Assistant Professor of English) were awarded Ph.D degrees. Mrs. B. Ramya, Assistant Professor of English, is awaiting her Viva-Voce examination. Many research papers were published, and faculty members actively participated in seminars/conferences.
Student Achievements	Students excelled in various co-curricular activities, achieving remarkable success in competitions like verse writing, essay writing, chess tournaments, and wrestling championships at the national and state levels.
Academic Collaborations	Department of Chemistry of the institution signed an MOU with AWE CARE Pvt Ltd, Erode, fostering academic partnerships and enhancing industry exposure for students.
Sports and Extracurricular	The institution actively

Activities:	promoted physical and mental well-being among students and staff members by organizing inter-collegiate and district-level sports tournaments. Staff members were encouraged to participate in various sports events, contributing to a healthy work environment.
Faculty Members as Resources Persons in Seminars/Conferences	Dr. R. Malathi, Dr. C. Bharathi, Dr. S. Sumathi, Mr. A. Aravinth Raja, Assistant Professors of English, Dr. S. Uma and Dr. R. Sathyaprakash Assistant Professors of Tamil, Dr. S. V. Ramesh and Dr. R. Mubeen Assistant Professors of Commerce, Dr. K. Veena Assistant Professor of Computer Science, Dr. P. Vennila Assistant Professor of History, and Dr. Y. Thangam Assistant Professor of Zoology acted as resource persons in various seminars, conferences, workshops, and webinars

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	J.K.K.Nataraja College of Arts & Science
• Name of the Head of the institution	Dr.C.Seeranganayaki
• Designation	Principal(i/c)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9345855001
• Mobile no	9443929596
• Registered e-mail	arts@jkkn.org
• Alternate e-mail	iqac@jkkn.ac.in
• Address	Natarajapuram, NH-544 (Salem to Coimbatore)
• City/Town	Komarapalayam, Namakkal Dt.
• State/UT	Tamilnadu
• Pin Code	638183
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Periyar University, Salem-11.
• Name of the IQAC Coordinator	Dr.S.V.Ramesh

• Phone No.	**9842781014**
• Alternate phone No.	**9443520800**
• Mobile	**9842781014**
• IQAC e-mail address	**iqac@jkkn.ac.in**
• Alternate Email address	**jkkn.iqac@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://arts.jkkn.ac.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://arts.jkkn.ac.in/wp-content/uploads/2023/09/2022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.37**	**2019**	**09/08/2019**	**08/08/2024**

6.Date of Establishment of IQAC	**03/04/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
-	-	-	-	-

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**6**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• **Faculty Development & Contribution:** 1 Ph.D scholar and 3 M.Phil scholars were produced by Dr. K. Radhai, Associate Professor of English, reflecting the institution's commitment towards research. Additionally, Dr. P. Vennila, Assistant Professor of History, successfully guided 1 Ph.D scholar.

• **Research and Publications:** Ph.D degrees were awarded to Dr. S. Sasikala (Librarian) and Dr. A.D. Sasikala (Assistant Professor of English) by the parent university, showcasing the institution's support for faculty research. Many research papers were published, and faculty members actively participated in seminars/conferences.

• **Student Achievements:** Students were strongly motivated and supported in co-curricular activities, resulting in their remarkable success in competitions like verse writing, essay writing, chess tournaments, and wrestling championships at the national and state levels.

• **Academic Collaborations:** The Department of Chemistry of institution fostered academic partnerships by signing an MOU with AWE CARE Pvt Ltd, Erode, providing students with enhanced industry exposure and collaboration opportunities.

• **Sports and Extracurricular Activities:** The institution actively promoted a culture of physical and mental well-being among students by organizing inter-collegiate and district-level sports tournaments. Staff members were encouraged to participate in various sports events, contributing to a healthy work environment.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Faculty Development and Contribution	Dr. K. Radhai, Associate Professor of English, has produced 1 Ph.D scholar and 3 M.Phil Scholars. 1 candidate from the Department is awaiting her Viva-Voce examination. Dr. P. Vennila, Assistant Professor of History, has produced 1 Ph.D scholar. Dr. K.M. Syed Ali Fathima, Assistant Professor of Zoology, has produced 1 M.Phil scholar.
Research and Publications	Dr. S. Sasikala (Librarian) and Dr. A.D. Sasikala (Assistant Professor of English) were awarded Ph.D degrees. Mrs. B. Ramya, Assistant Professor of English, is awaiting her Viva-Voce examination. Many research papers were published, and faculty members actively participated in seminars/conferences.
Student Achievements	Students excelled in various co-curricular activities, achieving remarkable success in competitions like verse writing, essay writing, chess tournaments, and wrestling championships at the national and state levels.
Academic Collaborations	Department of Chemistry of the institution signed an MOU with AWE CARE Pvt Ltd, Erode, fostering academic partnerships and enhancing industry exposure for students.
Sports and Extracurricular Activities:	The institution actively promoted physical and mental well-being among students and staff members by organizing

	inter-collegiate and district-level sports tournaments. Staff members were encouraged to participate in various sports events, contributing to a healthy work environment.
Faculty Members as Resources Persons in Seminars/Conferences	Dr. R. Malathi, Dr. C. Bharathi, Dr. S. Sumathi, Mr. A. Aravinth Raja, Assistant Professors of English, Dr. S. Uma and Dr. R. Sathyaprakash Assistant Professors of Tamil, Dr. S. V. Ramesh and Dr. R. Mubeen Assistant Professors of Commerce, Dr. K. Veena Assistant Professor of Computer Science, Dr. P. Vennila Assistant Professor of History, and Dr. Y. Thangam Assistant Professor of Zoology acted as resource persons in various seminars, conferences, workshops, and webinars

13. Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	26/12/2022

15. Multidisciplinary / interdisciplinary

At our institution, we have proactively conducted awareness sessions on the New Education Policy to keep students and faculty informed about its transformative

implications. The New Education Policy emphasizes autonomy for academic institutions, allowing them to offer diverse courses based on specialized disciplines or collaborate with nearby institutions to leverage their unique strengths and brand positioning. This approach empowers students to exercise greater freedom in choosing their courses and charting their academic journey. The policy also introduces the concept of multiple entry and exit points, providing students with the flexibility to complete their studies at their own pace through the Academic Bank of Credit. In light of these progressive reforms, our institution is committed to offering Multidisciplinary/Inter-disciplinary programmes that cater to the varied interests of our students.

Through these awareness sessions, we aim to equip our students and faculty with a deeper understanding of the New Education Policy and its transformative impact on the higher education landscape. We believe that providing students with autonomy in selecting their courses and embracing multidisciplinary approaches will nurture their intellectual curiosity and passion for learning. By offering diverse academic programmes that encompass various disciplines and cater to individual interests, we strive to create a dynamic and enriching learning environment that empowers students to explore and excel in their chosen fields. As we align with the vision of the New Education Policy, our institution remains committed to fostering a student-centric approach that unlocks the potential of every learner and prepares them for a successful and fulfilling future.

16.Academic bank of credits (ABC):

In order to familiarize all faculty members with the concept of the Academic Bank of Credit (ABC), informative sessions were thoughtfully organized. These sessions proved valuable in enlightening faculty members about the transformative potential of ABC, offering insights into the students' newfound ability to select

various institutions for different courses while accumulating credits that can be seamlessly transferred across educational institutions. This progressive approach enables students to craft a personalized academic journey that aligns with their passions and career aspirations.

During the awareness sessions, faculty members gained a comprehensive understanding of how ABC empowers students to explore diverse disciplines and access specialized courses from multiple institutions. The concept of earning and transferring credits facilitates a flexible and dynamic learning experience, allowing students to build a comprehensive skill set and knowledge base. The ABC system ensures that students are rewarded for their academic achievements, and those who excel in specific areas with a specialization of 60% and above are entitled to receive diploma/degree certificates in their chosen core areas. By embracing the principles of ABC, our institution fosters an environment of innovation and student-centered learning, encouraging the pursuit of knowledge beyond traditional boundaries and fostering a new generation of well-rounded and future-ready graduates.

17. Skill development:

Skill development constitutes a pivotal component of higher education, and our institution's curriculum reflects this paramount aspect. From the third semester to the sixth semester, students are provided with skill-based courses that empower them to cultivate and refine their abilities across various disciplines. These courses are thoughtfully designed to enable students to stay attuned to the evolving demands of the professional world. Additionally, our university and departments are dedicated, ensuring the successful placement of our students in prestigious organizations. We offer comprehensive placement training programmes that equip students with the necessary skills and expertise sought after by employers.

To bridge the gap between academia and industry, all the departments take proactive measures to enhance students' skill sets in response to industrial requirements. This proactive approach entails a mix of in-house training, industrial visits, and hands-on experience, enabling students to acquire practical knowledge and real-world insights. Through these initiatives, we endeavor to empower our students with the skills they need to excel in their careers and become valuable contributors to the workforce. By fostering a student-centric learning environment that prioritizes skill development, our institution stands committed to nurturing competent and well-rounded professionals ready to thrive in today's dynamic and competitive world.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The integration of technology and education has ushered in a transformative era in learning, with online courses playing a pivotal role in this educational revolution. Faculty members and students alike have embraced the convenience and flexibility of online platforms like Coursera to expand their knowledge and skills. Through these virtual courses, learners from diverse backgrounds and cultures come together, fostering cross-cultural learning experiences that enrich the academic discourse. Participants share their unique perspectives and insights, creating a global learning community that transcends geographical boundaries.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The knowledge and advancements acquired through these online courses have a ripple result within our institution. Faculty members who have completed online courses bring back valuable insights and best practices, which they generously disseminate to their colleagues and students. This culture of knowledge-sharing creates an atmosphere of peer-learning and collaboration, spurring innovative initiatives and joint projects. The infusion of diverse ideas and methodologies elevates the

overall quality of education, preparing students to thrive in a rapidly changing world that demands adaptability and creativity. The synergy between online learning and traditional classroom teaching enhances the academic experience, empowering our students with a well-rounded and contemporary education that embraces the latest advancements in their respective fields. In conclusion, the amalgamation of technology and education through online courses has not only revolutionized the way people learn but has also fostered a dynamic and interconnected learning ecosystem. The global exchange of knowledge and ideas through these platforms has enriched the academic landscape within our institution, driving continuous improvement and innovation. As we leverage the power of online learning to complement our traditional teaching methods, we reaffirm our commitment to nurturing future leaders who are well-equipped to thrive in an increasingly interconnected and technology-driven world.

As an affiliated institution of Periyar University, our college adheres to the Choice Based Credit System (CBCS) pattern of syllabi, prescribed by the parent university. For the academic year 2022-2023, we followed the Outcome Based Education (OBE) approach at the teaching-learning level. Embracing OBE principles, we incorporated programme educational objectives, programme-specific outcomes, programme outcomes, and course outcomes into our curriculum. Faculty members meticulously planned their lessons in advance, employing a variety of teaching methods tailored to suit the course topics, student needs, time constraints, and skill development objectives. To ensure transparency and accessibility, we made OBE content readily available on the college website, promoting a collaborative learning environment for faculty and students alike.

Throughout the academic year 2022-2023, we diligently compared programme outcomes and course outcomes, carefully evaluating the relationships between them.

This process involved assessing the levels of achievement, classifying them as high, medium, or low. As an affiliated institution, we embraced the responsibility of evaluating the outcomes of the curriculum prescribed by the university. Our commitment to effective curriculum delivery was reinforced through the thoughtful use of various teaching-learning methodologies and tools, such as PowerPoint presentations, educational videos, interactive quizzes, engaging games, brainstorming sessions, mind mapping exercises, and enriching panel discussions. By employing this diverse range of instructional strategies, we ensured that our students received a holistic and industry-relevant education that fosters their intellectual and professional growth, preparing them to meet the demands of the contemporary world.

20.Distance education/online education:

As an affiliated institution, our focus remains on delivering regular undergraduate, postgraduate and research programmes, and we did not offer any distance education courses during the year 2022-2023. However, we ensured that all courses across various programmes were effectively taught using a combination of offline and online modes, tailored to suit the specific content and requirements of each course. Embracing virtual learning and online education, we provided students with a dynamic and engaging learning environment that facilitated seamless access to educational resources. The adoption of online modes not only eased the learning process but also allowed students to actively participate and interact, creating a lively and interactive learning experience.

By embracing blended learning methods, our teaching-learning approach optimized the time and efforts of both faculty members and students. The flexibility of the online education mode allowed students to learn at their own pace, enabling better understanding and retention of course materials. This approach also minimized the

constraints of time and location, making education accessible to students irrespective of their geographical locations. Additionally, faculty members benefited from the efficient use of technology, enabling them to deliver content more effectively while accommodating the diverse learning needs of students. As a result, our institution successfully adapted to the challenges, providing an enriching and well-rounded educational experience that empowers our students to thrive in the dynamic and evolving landscape of higher education.

Extended Profile

1.Programme

1.1	**990**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**1878**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**748**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**598**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**122**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**133**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**96**
Total number of Classrooms and Seminar halls	
4.2	**42 Lakh**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**250**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being affiliated to Periyar University, our college adheres to the CBCS pattern of syllabi prescribed by the parent university for the academic year 2022-2023. The teaching-learning process was thoughtfully supported by an outcome-based education framework, encompassing the identification of respective programme

educational outcomes, programme outcomes, and course outcomes. Our dedicated faculty members meticulously planned their lessons well in advance for each course, ensuring a comprehensive and structured approach to . They skillfully incorporated a diverse range of teaching methods that catered to the specific needs of students, tailoring the delivery of content to suit the course topics, desired skills, and mindsets. In the academic year 2022-2023, our institution effectively managed the allotted time, aligning the curriculum with the University's requirements to provide a coherent and meaningful learning experience for students. Our faculty members upheld their commitment to delivering, engaging lectures and fostering an environment that encouraged effective learning. By adhering to the CBCS pattern and embracing the principles of outcome-based education, faculty members strived to nurture well-rounded and competent graduates equipped with the necessary knowledge and skills to excel in their respective fields. The collective efforts of the faculty and institution underscore our dedication in providing a holistic and student-centric approach to education, preparing our students to face the challenges of the ever-evolving academic landscape and beyond.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has meticulously planned academic calendar, which encompasses all regular working days, departmental and cell-related events, continuous internal assessments, model exams, and celebrations throughout the year 2022-2023. Aligned with the academic calendar, various cells, committees, and clubs within the institution actively carried out their respective activities as per the specified schedule. Continuous Internal Evaluation (CIE) is an integral part of the academic calendar in the institution. The academic calendar incorporates regular intervals for conducting continuous internal assessments to ensure comprehensive evaluation of students' knowledge and skills. Through CIE, faculty members assess students' learning outcomes, comprehension of subject matter, problem-solving abilities, and critical thinking skills. These assessments may take the form of quizzes,

assignments, projects, presentations, and class tests. Continuous internal evaluation provides timely feedback to students, allowing them to identify areas of improvement and take corrective actions promptly and it reduces the pressure of a single high-stakes examination at the end of the semester, fostering a more relaxed and conducive learning environment. Moreover, CIE enables faculty members to understand students' strengths and weaknesses better, enabling them to adapt their teaching methods and interventions to meet individual learning needs.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

31

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

406

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to promote a holistic and inclusive learning environment, our institution has considerately integrated cross-cutting issues of gender, environment, human values, and professional ethics into the curriculum. Courses such as Human Rights, Women's Rights, Professional English, Environmental Studies, and Yoga serve as crucial avenues for exploring these vital topics. In the year

2022-2023, our dedicated faculty members diligently disseminated the content of these courses, ensuring that students gained a comprehensive understanding of various aspects related to human rights. The syllabus on Human Rights covered a wide array of topics, including theories, characteristics, the Universal Declaration of Human Rights, economic rights, conventions on freedom of association and abolition of forced labor, children's rights, educational rights, right of inheritance, right of divorce, and information about the United Nations. Through these cross-cutting courses, students were actively encouraged to embrace and uphold principles of gender equality, civic responsibilities, moral integrity, professional ethics, and ecological consciousness. By fostering an atmosphere of mutual respect and empathy, students were motivated to shun divisive thoughts and actions, promoting harmony and inclusivity within the campus, community and beyond. The curriculum's focus on these critical issues instilled in students a profound awareness of their roles as responsible citizens and compassionate global stewards. As a result, our institution aims to nurture graduates who are not only academically proficient but also imbued with a sense of social responsibility, ethical values, and a deep commitment to sustainable practices, contributing positively to society and the world at large.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

318

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

620

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

585

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A comprehensive orientation programme was conducted and students were classified into two categories - slow learners and advanced learners. Faculty members proactively engaged with both groups,

employing appropriate teaching-learning methods tailored to support the slow learners. Advanced learners were provided with extensive supplementary inputs, encouraging them to excel and nurture their innate potential for further growth. Special Programmes for Advanced Learners: Enrichment Classes: Organized to delve deeper into various subjects beyond the regular curriculum. Accelerated Learning: Opportunities to progress at a faster pace, covering more advanced topics and materials. Mentorship: Mentors, experts or older students to guide them in pursuing their academic interests and projects. Research Opportunities: Enable to engage in original research. Olympiads and Competitions: Conducted to challenge their knowledge and skills. Independent Study: Assigned to design their own courses of study, focusing on their specific interests and passions. Dual Enrollment: Options to enroll in other Universities/community colleges and Professional courses. Special Programmes for Slow Learners: Remedial Classes: Provided extra attention and support in challenging subjects. Individualized Education Plans: Personalized for slow learners, outlining specific learning goals and strategies. Learning Support Coaches: One-on-one mentorship to improve their academic skills. Small Group Instruction: Method adopted to facilitate more personalized attention.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1878	128

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the academic year 2022-2023, our institution transitioned to class-room teaching-learning methods and platforms such as

Google Meet, Zoom and Canva . Faculty members creatively utilized these digital tools to engage students actively, encouraging them to explore their respective disciplines through experiential and participative learning. As a part of this innovative approach, students were motivated to collect relevant information and create videos that showcased their understanding and insights. This process of information sharing within their groups not only enriched the learning experience but also fostered a collaborative and interactive learning environment. By embracing these types of learning practices, students were empowered to adopt problem-solving methodologies rooted in design thinking principles. They learned to empathize with the challenges they encountered, define the problems accurately, generate creative ideas through ideation, prototype potential solutions, and test their effectiveness. This experiential approach not only nurtured their critical thinking and analytical abilities but also encouraged them to become proactive problem solvers in real-world scenarios. The integration of technology and experiential participative learning served as a catalyst to enhanced teaching learning methods through dynamic and student-centered approaches, equipping our students with the skills and mindset required to thrive in an increasingly digital and interconnected world.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For effective teaching-learning process, the faculty members actively embraced ICT-enabled sessions, leveraging tools such as PowerPoint presentations and video clippings. These interactive sessions allowed faculty members to share comprehensive course content with the students, facilitating a deeper understanding of the subject matter. Moreover, students were equipped with e-learning sources through INFLIPNET, providing them with additional educational resources and enriching their learning experience. The integration of technology in the teaching process enabled students to access a diverse range of references. In the pursuit of student-centric learning, our institution adopted various online methodologies, including experiential learning, problem identification and solving, investigation and resolving, role

play, and brainstorming sessions. These innovative approaches encouraged active participation and critical thinking among students, empowering them to explore and engage with the subject matter in a meaningful and impactful way. With the support of e-sources and the flipped e-classroom approach, the teaching-learning process was enriched, providing a dynamic and interactive learning environment that catered to the diverse learning needs of our students. By embracing student-centered pedagogies, we are committed to fostering a culture of continuous learning and academic excellence among our students, preparing them to thrive in an ever-changing and technology-driven world.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

128

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

128

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

56

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

843

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the academic year, the institution conducted two internal assessments and a model exam in both semesters. During the odd semester, the first internal assessment was conducted from 29th August 2022 to 6th September 2022 covering the first two units of the syllabus. The second internal was conducted from 12th October 2022 to 19th October 2022 and the model examination was from 7th November 2022 to 14th November 2022. The second internal assessment was conducted from 25th October2022 to 1st November 2022, focusing on units 3 and 4. Following this, the model examinations were held from 1st December 2022 to 9th December 2022, encompassing the entire syllabus. During the even semester, the first internal assessment commenced on 20th February 2023 and ended on 28th February 2023. The second internal test was conducted from 20th March 2023 to 29th March 2023. Model exam was scheduled between 2nd May 2023 and 9th May 2023.The examination time table for internal tests and model examinations was prepared. After each test and model examination, the answer scripts of the students were evaluated within a week's time. Transparency was maintained as valued answer sheets were shared with the students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the completion of the two internal assessments and the model exam in both semesters of the academic year 2022-2023, the institution distributed the answer scripts to the students, providing them with a comprehensive overview of their performance. Students were given the opportunity to verify their marks and seek clarification on any doubts they may have had. Faculty members meticulously addressed these queries and incorporated any necessary corrections to ensure accuracy and fairness in the evaluation process. Once the final marks were determined, they were promptly entered into the respective workspaces on the University's website. By empowering students to review their performance and seek clarifications, we promote a culture of transparency and open communication, fostering a positive and conducive learning environment. The efficient and timely dissemination of internal marks on the University's website further reflects the institution's dedication to upholding the highest standards of academic integrity and accountability. As we

continue to uphold these principles, we strive to nurture a learning ecosystem that encourages excellence, fosters personal growth, and equips our students with the tools they need to succeed in their academic pursuits and beyond.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As an affiliated institution of Periyar University, our college continued to follow the CBCS pattern of syllabi prescribed by the parent University in the year 2022-2023. Embracing the Outcome-Based Education (OBE) approach at the teaching-learning level, we incorporated respective program educational objectives, program-specific outcomes, program outcomes, and course outcomes into our curriculum. To ensure a comprehensive and structured learning experience, our dedicated faculty members meticulously planned their lessons well in advance for each course they were responsible for teaching. They skillfully blended a variety of teaching methods, catering to the specific needs of the course topics, required skills, and the diverse mindsets of our students, while efficiently managing available time. In alignment with our commitment to transparency, the entire OBE content was displayed on the College website, ensuring easy access for both faculty members and students. This communication of OBE objectives and outcomes promoted a collaborative learning environment, fostering a shared understanding of the expected educational outcomes and facilitating a cohesive academic journey for our students. By adhering to the CBCS pattern and integrating OBE principles, our institution continues to strive towards providing a high-quality education that equips our students with the knowledge and skills.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In line with our commitment to maintaining high academic standards, we conducted a thorough evaluation of the programme outcomes and course outcomes. By comparing these outcomes among themselves, we assessed their interrelatedness and impact on the overall learning experience. This evaluation was carried out using a scaling system, categorizing the relationships as high, medium, or low, thereby providing valuable insights into the effectiveness of our curriculum and teaching methodologies. As an affiliated institution of the parent university, we evaluated the outcomes based on the curriculum prescribed by the University, ensuring that our teaching-learning process aligned with the university's objectives. To facilitate effective curriculum delivery, our faculty members employed a wide range of teaching-learning methodologies and tools. By harnessing technology, PPTs, videos, quizzes, games, brainstorming sessions, mind mapping exercises and panel discussions, we created a dynamic and engaging learning environment. These innovative approaches fostered active participation and critical thinking among our students, enabling them to grasp complex concepts and apply their knowledge effectively. With a strong focus on student-centered learning, our institution ensured that the teaching methodologies were tailored to meet the diverse learning needs of students, empowering them to excel and develop essential skills for their personal and professional growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

403

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://arts.jkkn.ac.in/wp-content/uploads/2023/09/2.7.1.-Student-Satisfaction-Survey-2022-2023-Google-Forms-Questions.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

25

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tanscst.tn.gov.in/show_scheme?id=3

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Activities by Institution's Innovation Council: January 9, 2023 - Session on Problem Solving and Ideation Workshop with Mr. K. Nazar Khan, Community Engagement and External Communication Manager, JKKN Institutions. January 10, 2023 - My Story - Motivational Session by Sudharsan Varatharajan, Founder, Bversity, SRM University. January 24, 2023 - Inter/Intra Institutional Idea Competition/Challenge/Hackathon and Reward Best Ideas managed through YUKTI-NIR with Prof. V. Kaleeswaran, Professor of Practice, JKKN Engineering College and Technology. January 23, 2023 - My Story - Motivational Session by Successful Entrepreneur/Startup founder of Happy Hens Farm, Mr. M. Manjunath. January 12, 2023 - National Youth Day with S. Gowtham, Field coordinator, TNEDII. January 30, 2023 - Workshop on Design Thinking, Critical thinking and Innovation Design with Mr. S.

Bharathakumar, Health Innovation Officer, JKKN Institutions. February 7, 2023 - Session on Achieving Problem-Solution Fit & Product-Market Fit with Mrs. Kalaiyarasi, Entrepreneur. February 18, 2023 - Workshop on Entrepreneurship Skill, Attitude and Behavior Development with Dr. S. K. Manikandan, Professor, Vellalar College of Engineering and Technology. February 28, 2023 - National Science Day. The models were displayed at the expo. March 30, 2023 - Field Visit to Kongu TBI, Kongu Engineering College.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

50

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through NSS:

Date

Activity

03.06.2022

Kalaignar Karunanithi Birthday- Campus Cleaning

01.08.2022 to 15.08.2022

75th Year of Independence Day Celebration

16.09.2022

Deworming Day-Tablet Distribution to the Students

17.09.2022

Periyar Birthday- "Samooga Neethi Naal"-Pledge

14.10.2022

Dr. APJ. Abdul Kalam Birthday-"Youth Awakening Day"-Special Lecture by Mrs. S. SARALA- of History

19.10.2022

Campus Cleaning according to "Clean India" Scheme

31.10.2022

Rally & Pledge for "National Unity Day"

04.11.2022

1. Pledge-"Corruption Free India"

2. Essay Competition-"Corruption Free India"

26.11.2022

Pledge-"National Constitution Day"

25.01.2023

1. Pledge-"Voters Day"

2. Special Lecture-"Voters Day Awareness"-Mr. S. Venugopal

3. Campus Cleaning

30.01.2023

Pledge Against "Untouchability" (Theendaamaiyai Ozhikka Uruthimozhi)

09.02.2023

Pledge-"Bonded Labour System Abolition Day"

23.02.2023

"Heritage Walk" to Bhavani Kalingarayan Anaicut

27.02.2023

Naan Mudhalvan Exposure Visit by School Students

08.03.2023

Women's Day-Special Lecture on "AchchamThavir"by Dr. UMA Dept. of Tamil

25.03.2023 to 31.03.2023

NSS Special Camp Conducted at Thattankuttai and Sathya Nagar

13.04.2023

Dr.Ambedkar Birthday-Pledge-"Samaththuva Naal"

YRC:

International Youth Day (12.08.2022)- Dr. K. Selvaraj, AP, Thiruvalluvar College.

Orientation Programme (01.11.2022)-Dr. E.G. Wesely Jebasing Devairakkam, AP of Botany, Arignar Anna College.

Rally"National Cancer Awareness Day"(07.11.2022)

National Education Day(11.11.22)"Education-Rights and accountability".

National Filaria Day(11.11.22)Dr. P. Madhiyazhagan, AP.

National Youth Day (12.01.2023)Dr. K. Sivaraj, APExcel College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1735

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The administrative wing of our institution plays a pivotal role in ensuring the smooth functioning of various civil, mechanical, and electrical works within the campus. Under the guidance of the Chief Administrative Officerand with the approval of the management, the administrative staff takes charge of supervising and executing these works diligently. To facilitate seamless operations, the institution employs a team of in-house technicians, carpenters and electricians, who work tirelessly to maintain and improve the infrastructure. Additionally, certain specialized tasks are outsourced to skilled masons to ensure high-quality workmanship. Among the skilled workforce, the electrician assumes a crucial responsibility in managing essential areas such as the central power zone, power generator, language lab, computer lab and solar power installations. With a keen eye for detail and technical expertise, the electrician ensures the uninterrupted supply of power to vital facilities, enabling a conducive learning environment for students and a seamless workflow for faculty and staff. Through the collaborative efforts of our administrative team, technicians and outsourced professionals, our institution prioritizes the upkeep of its infrastructure, ensuring a safe, efficient, and well-maintained campus for all members of the academic community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution emphasis on fostering cultural and sports activities. To encourage students' involvement and exposure to cultural activities, the institution has established a Fine Arts Association. Through this association, students are provided with ample opportunities to engage in various cultural events, performances, and activities that celebrate the rich diversity of our cultural heritage. In addition, the institution also prioritizes sports and physical fitness as integral components of holistic development. The sports infrastructure is well-equipped to support students' athletic pursuits under the guidance of a dedicated physical directress and specialized coaches. The institution has well-maintained outdoor sports grounds where students can practice a variety of sports such as volleyball, basketball, tennis, handball, kabaddi, and various athletic events like long jump, high jump, shot put, and discus throw. Moreover, the campus provides indoor game facilities for carrom, chess and table tennis allowing students to participate in competitive and recreational activities. With the indoor stadium and a fully-equipped gymnasium, the institution aims to enhance its sports facilities and promote fitness and wellness among students. Regular participation in inter-collegiate, district, state and national-level tournaments instills a spirit of competitiveness and sportsmanship, while the annual intramural sports meet fosters a sense of camaraderie and teamwork.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arts.jkkn.ac.in/sports-club/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

42.06

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is an invaluable data center for students and faculty members. It is well-equipped with the automation software "Campus I Lib". The Library has a collection of over 26,513 books on different subjects, 20 reputed National and International Journals,25 Magazines,4 Newspapers, 636 back volumes ande-resources. It consists of recent books and Journals in the field of Arts, Science and Social Sciences etc., in addition to online resources. The total area of the Library is 3, 328 sq ft. with the seating capacity of about 100 readers. The Library is completely computerized with barcode technology. Barcode laser scanners are used in the circulation counter for book transactions. The staff members and the students are provided with separate ID cards with barcode which ensures easy accessibility and issue of book procedure. It Provides WEB OPAC service to its users. The library

is fitted with CCTV cameras. It provides N-LIST under UGC-INFONET to access E-resources at free of cost.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://jkkncaslibrary.wordpress.com/

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.649

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

92

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution recognizes the crucial role of the internet in advancing academic growth and research. With a high-speed internet facility boasting a bandwidth of 100 Mbps and Wi-Fi accessibility, users can conveniently connect to the online world through desktops, laptops, and smartphones. The institution regularly updates and maintains this facility to ensure seamless and efficient access to online resources. Faculty members, students, and guests are provided with personalized login credentials, granting them secure access to the internet within the campus. To ensure a safe and controlled internet environment, the institution employs a firewall system. This firewall effectively blocks access to unwanted or inappropriate websites, safeguarding the users from potentially harmful content and ensuring a focused and productive online experience. By regulating internet access, the institution aims to facilitate effective research and learning, allowing users to harness the wealth of information available on the internet while adhering to ethical and academic standards. This commitment to providing a secure and reliable internet facility underscores the institution's dedication to fostering an enabling environment for scholarly pursuits and promoting responsible internet usage among its academic community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

180

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.15

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution emphasis on the continuous maintenance and improvement of its facilities, ensuring a conducive learning environment for all. An administrator is supervising the maintenance and utilization of various facilities. Repair and renewal works are efficiently executed by skilled technicians, carpenters, and electricians present on campus. The power house, genset, and solar power plant are maintained by electricians,

guaranteeing a reliable power supply. The technical assistants ensure that all equipment is in optimal working condition in Computer laboratory. Entry registers are maintained to keep track of laboratory and gymnasium users. The academic departments and laboratory assistants support to the Chemistry, Physics, Textile and Fashion Designing, and Zoology laboratories. Periodic stock verification is carried out for the laboratories and other facilities, including sports equipment, furniture, historical and geographical maps, and library books, journals, and magazines. In cases of damaged or lost books, borrowers are responsible for replacement. Dedicated housekeeping staff are assigned to each floor. The campus' herbal garden and trees are given attentions by the skilled gardeners, contributing to the institution's green and eco-friendly ethos. The huge RO system is periodically maintained, ensuring access to clean and safe drinking water for all. In-house garage has facilities for maintenance of buses.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://arts.jkkn.ac.in/gallery/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

306

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

932

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

File Description	Documents
Any additional information	*View File*
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

170

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every academic year, the college council selects student representatives and form the college union committee. This committee comprises the Principal, a faculty member, President, Vice-President, Chairperson, Secretary, and joint-secretaries, with two students each from III year UG and II year UG, respectively. Additionally, class representatives and office bearers of various associations are carefully chosen by the heads and faculty members of the concerned departments. The college union and its allied associations were inaugurated in which the representatives take an oath to fulfill their duties and responsibilities. These student-representatives actively engage in enhancing various institutional programs, such as organizing events to welcome incoming students, bidding farewell to graduating students, arranging competitions, cultural activities, seminars, conferences, workshops and symposia. The institution values open communication and holds panel discussions to address the expressed grievances positively. The college union also takes charge of planning and executing overall developmental programs for stakeholders, including cultural events, social activities and community services. Individual departments have their own associations with dedicated members fostering a sense of unity and engagement. Through the involvement of the student council and its allied associations, the institution promotes student

participation, leadership skills and a vibrant campus life that enriches the overall college experience.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has registered Alumni association. All the departments invited their alumni. The insights were given to the respective students by the invited alumni in each department. The following are the details of the alumni insights organized during the year 2022-2023. Department of Commerce had invited Mr. Pradeep Rajagopal, Founder, 7th Vision Educational and Charitable Trust, Komarapalayam on 20/08/2022. He addressed the students and enlightened them on career and entrepreneurship opportunities. Department of English invited Mr. B. Arulraj, Assistant Professor of English, Excel College for Commerce and Science, Komarapalayam on 31/01/2023. Department of Computer Science invited Mrs. T. Cinas Parveen, Postal Assistant, Department of Post, on

25/02/2023. Department of Zoology invited Mr. R. Mathivanan, TamilNadu Civil Supplies Corporation on 30/01/2023 and Mr. P. Sundaramurthy, Assistant Director of Fisheries, Erode on 06/02/2023. The sessions shared by the students with alumni were useful to the students' community to go ahead with the employment opportunities and self -empowerment through entrepreneurships.

File Description	Documents
Paste link for additional information	https://arts.jkkn.ac.in/shadow-tactics-blades-of-the-shogun-review/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution upholds a decentralized and participative management system, where responsibility and accountability flow from top-level to lower-level coverage. This approach is integral to the institution's continuous improvement efforts, both in academic and administrative aspects. Department heads play a pivotal role in achieving the institution's vision and mission. Class advisors are equally invested in ensuring the academic requirements of students within their allotted classes are met, providing guidance to students to excel. Student representatives are encouraged by the class advisors, faculty members and department heads to voice their perspectives on improving teaching-learning methodologies and administrative processes, ensuring their inputs align with the institution's vision and mission. The non-teaching staff are provided with freedom and responsibility to enhance the efficiency of administrative and financial functions. Emphasizing a culture of inclusivity, the institution gathers and incorporates the ideas and ideals of both teaching and non-teaching staff for effective functioning. This fosters a sense of

ownership and dedication among all members of the institution,
where everyone's input is valued and utilized for the betterment
of the organization. By participative management at all levels,
the institution strengthens its commitment to continuous growth,
holistic development and the realization of its overarching vision
and mission.

File Description	Documents
Paste link for additional information	https://arts.jkkn.ac.in/our-vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution boasts a robust quality management system, which
is evident through its well-defined organizational structure that
fosters responsibility and accountability flow from top-level to
lower-level. Embracing a decentralized and participative
management system, the institution continually strives for
improvement in both academic and administrative aspects.
Institutional democracy is ingrained, showcasing systematic
sharing and execution of responsibilities among stakeholders. The
administrative and non-teaching departments efficiently handle
crucial tasks, including student admissions, roll number
allotments, database management, University Exam hall ticket
entries and hall ticket downloads. The administrative and non-
teaching staff play a vital role in ensuring smooth operations in
these areas. The teaching practices are equally commendable, as
the members of faculty actively share academic resources such as
MS documents, video clippings, e-books, and more within the
teaching community and with the students. Regular updates on the
status of tasks in administrative, teaching and non-teaching
aspects are promptly communicated to the relevant users. Through
the existing participative management system, the institution
ensures that stakeholders have ample opportunities to express
their views on academic, non-academic and societal-oriented
opportunities and challenges. This open and collaborative approach
paves the way for collective growth and progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution takes a proactive approach in preparing strategic plans each year to ensure the overall development. Additionally, individual departments develop action plans and work towards achieving their set targets annually. Emphasizing the importance of continuous professional development, the faculty members focus on attending workshops, conferences, and seminars. When organizing these programs, departments are encouraged to invite resource persons to provide valuable insights and expertise. Furthermore, faculty members are motivated to participate and present papers in international conferences, seminars and workshops, fostering a spirit of engagement and leadership skills. To promote healthy competition and teamwork among students, the institution organizes inter and intra-department competitions. Aligned with the institution's commitment to serving society, various associations, cells, clubs, and committees conduct activities. All departments are encouraged to engage in community participation activities as extension activities, making a positive impact on the local community. The institution conducts an internal audit every year, utilizing a format to assess the present status of activities and review the existing governance system. The insights from this audit are instrumental in restructuring mechanisms and enhancing forthcoming activities in both academic and administrative realms. With a decentralized pattern the institution empowers each member to discharge their duties.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The college governing committee plays a pivotal role in making policy decisions concerning academic and administrative affairs of the institution. The Principal communicates the requirements of faculty members and students to the management, actively contributing to the institution's growth and development. Assuming responsibility for academic and administrative processes, the Principal is supported by college committees that collaborate to ensure efficient functioning. The heads of the departments take charge of coordinating teaching-learning activities within their respective departments, ensuring a smooth academic environment. Faculty members, on the other hand, handle their allotted classes and strive to foster a spirit of active learning among the students. The class advisors are involved in initial student counseling, addressing individual needs and concerns. Any grievances raised by the students are addressed through proper communication channels, ensuring a transparent and effective redressal process. In addition, the institution operates through various bodies, cells, clubs, and committees. These entities conduct meetings, pass resolutions and carry out specific activities aligned with their objectives. In the government-aided wing, faculty and teaching staff recruitment adhere to state government norms, while in the self-financing wing, both teaching and non-teaching staff are recruited based on institutional guidelines, ensuring a fair and consistent selection process.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The members of the teaching and non-teaching staff employed under the state government's grant-in-aid wing are entitled to receive their salary and other benefits in accordance with the guidelines set by the University Grants Commission (UGC) and State Government, respectively. Both teaching and non-teaching staff are offered various welfare measures for their health and socio-economic betterment, including participation in the contributory pension scheme, accidental insurance and medical insurance. These schemes ensure the well-being and security of the staff members. Similarly, the staff members working in the self-financing wing are remunerated based on their experience and qualifications, in proportion to the responsibilities they handle. The institution prioritizes the welfare of its staff and provides various facilities and benefits to enhance their work environment and quality of life. Welfare measures offered by the institution encompass provident fund contributions, free treatment at the trust-hospital, access to free ambulance services and in-house dental care facilities. Moreover, the campus provides additional amenities such as canteen facilities, a Post Office and ATM services to cater to the needs and convenience of both the staff and students. These welfare initiatives underscore the institution's commitment to supporting and appreciating its dedicated workforce.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

114

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented 360-degree performance appraisal system to assess its faculty. The performance appraisal process involves multiple perspectives, including feedback from students on faculty performance, evaluations by Heads of Departments for faculty members, and the appraisal of Heads of Departments' performance by the Principal. A well-structured format for conducting these appraisals, ensuring consistency and fairness in the evaluation process was followed. The performance scores for each faculty member and Head of Department are obtained through tabulation, consolidation and comprehensive analysis of the appraisal results. Those who receive lower scores or face challenges in their performance are given an opportunity to meet individually with the Principal to discuss the reasons behind their underperformance and to identify ways to overcome obstacles. On the other hand, high-performing individuals are acknowledged and appreciated for their dedication and achievements. The non-teaching staff's performance is also appraised by the Head of the institution. To enhance their skills and capabilities, training programs on Communication, MS Office and Tally are offered. The institution recognizes the importance of skill development for its employees and offers job promotions to non-teaching staff members. This approach emphasizes the institution's commitment towards continuous improvement and recognizes the contributions of all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal and external financial audits to ensure efficient fund mobilization and utilization. During the admission process, the institution calculates and verifies the financial balances on a daily basis, cross-referencing the application fees received and the admission fees collected. Additionally, financial dues are tracked and confirmed after each fee collection from the students. To ensure transparency and accuracy in financial transactions, all purchases of required materials are audited, including an examination of related quotations, bills, and receipts. The financial team also conducts confirmations of payments by inspecting vouchers and reconciling bank passbooks with office cash books. To maintain proper records, receipts and payments accounts are prepared on annually. Furthermore, the institution prepares a balance sheet each year. The institution undergoes internal and external auditing processes. The internal auditing is conducted by the institution's appointed auditor, who examines vouchers and records related to fund mobilization and utilization. This internal auditor certifies the financial statements of the institution in accordance with government norms. Additionally, external auditing is conducted by the Regional Joint Director, ensuring an objective and unbiased assessment of the institution's financial practices. These auditing practices demonstrate that the funds were managed effectively with established regulations and guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds from various sources, including students' scholarships from the government, application fees, special fees, tuition fees and endowments. These mobilized funds are utilized efficiently and optimally. To ensure transparency and accountability, students are provided with proper bills or receipts for their fee payments. The institution maintains meticulous financial records, preparing receipts and payments accounts annually, which document the details of all funds received and disbursed throughout the year. Additionally, a balance sheet is prepared each year, following accounting and taxation procedures, to provide a overview of the institution's financial position. To further ensure the integrity of its financial management, the institution undergoes regular external auditing. This auditing process involves an examination of vouchers and records pertaining to fund mobilization and utilization, conducted by external auditors. The audit is typically carried out by the Regional Joint Director, who provides an objective assessment of the institution's financial practices. Furthermore, the institution's appointed auditor conducts an internal audit and certifies the financial statements of the institution. These auditing practices serve as a mechanism for accountability and transparency, assuring stakeholders that the institution's funds are managed responsibly and in alignment with established guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC adopted performance appraisal system to assess the teaching-learning process, operational methodologies, and learning outcomes. A multi-level evaluation process, starting with the students' assessment, the Heads of the departments evaluating the faculty members and ultimately the principal appraising the performance of the Heads of the departments was followed. The appraisal was carried out using well-structured formats to ensure consistency and fairness in the evaluation process. The performance scores of each faculty member and department head were tabulated, consolidated and analyzed to provide valuable insights for improvement. The faculty members and department heads who obtained relatively lower scores were asked to meet the principal. During these meetings, the causes of under-performance were discussed and efforts were made to identify and address. High-performing individuals were acknowledged and appreciated. The appraisal system was not limited to teaching staff; the performance of non-teaching staff was also assessed by the head of the institution. Based on their performance evaluations, appropriate advice and guidance were provided. Trainings were offered to non-teaching and administrative staff, focusing on essential skills such as communication, MS Office and Tally, to further develop their capabilities. Job promotions for non-teaching staff were also granted based on their expertise and demonstrated performance levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

Through IQAC, institution's continuous improvement is evident through its regular review of the teaching-learning process, operational methodologies and learning outcomes. The meetings, internal audits, feedback collection and performance appraisals conducted were witnessed incremental improvements. Internal audits conducted using an exclusive format once in a semester, play a crucial role in analyzing the current status of activities and reviewing the governance system. This enables the restructuring of mechanisms and enhances the forthcoming activities in academic and administrative domains. The institution's decentralized approach to responsibilities fosters effective discharge of duties, empowering various stakeholders to contribute to the institution's growth and development. The institution gathers feedback from multiple stakeholders, including students, parents, alumni, employers of alumni and members of the faculty. Formats were utilized to collect feedback from each group, ensuring comprehensive and meaningful insights. These feedbacks were analyzed to draw valuable inferences. The findings serve as the foundation for updating and upgrading the institution, driving positive changes and ensuring the institution's alignment with the evolving needs and expectations of its stakeholders. This commitment to continuous feedback and improvement fosters an environment of responsiveness and adaptability, enabling the institution to flourish and meet the challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety, Security and Counselling: The institution prioritizes the safety and well-being of its students and employees. To prevent and address any instances of sexual harassment in the workplace, the Internal Complaints Committee strictly enforces "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". This committee ensures that the college premises remain free from any untoward incidents and upholds a safe and conducive academic environment. Regular meetings are conducted to address any complaints from students, teaching and non-teaching staff. The college adheres to UGC guidelines and has an Anti-ragging committee to prevent ragging on campus. Common Room: The institution provides a common room for female students to utilize before class hours. This room is equipped with newspapers, magazines and a sick room facility, complete with a first-aid kit for emergency purposes. To offer support and guidance on gender-related matters, an exclusive counselor, Dr. R. Malathi, Assistant Professor of English, is available for female students. The Gender Champion Club plays a crucial role in promoting gender equality by organizing awareness programmes on various topics such as Breast Cancer, Asthma, Bronchitis, Diabetes, Personal Hygiene and Care. This club actively works towards eradicating gender discrimination and fostering a supportive environment.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution has mechanisms for solid, liquid and E-waste management. Initially, degradable and non-degradable solid wastes are segregated and are sent to the municipal corporation separately for disposal. Subsequently, since the year 2016, the solid wastes are handed over to M/s.Ramky Energy and Environment Ltd., Salem and disposed in association with J.K.K.Nataraja College of Pharmacy. The agency concerned treats the wastes in accordance with the Government of India- Waste Management Rules, 1998, meeting out the regulations of Tamil Nadu Pollution Control Board to avoid the pollution and protect the green environment. The residual chemical liquid waste from the chemistry laboratory goes to sink where suspended matters are removed and toxicity and hazardous textures are diluted after proper treatment. The chemical-removed water is used for plants. E-wastes are disposed off as scrap.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   **B. Any 3 of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	<u>View File</u>
Any other relevant information	**No File Uploaded**

**7.1.7 - The Institution has disabled-friendly,
barrier free environment Built environment
with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,
tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other
diversities (within 200 words).

The Eco club was inaugurated on 17.09.2022 by Dr. A. Chandrakala,

Assistant Professor & Head of Zoology, Sri Vasavi College and spoke on "Need for Ecoconservation".

The Eco-Club activity was conducted on 1st October 2022. Handcraft training on the theme of "Wealth from Waste" was conducted. Volunteers demonstrated the techniques in making handmade crafts. Participants made crafts like keychain, small bird, bouquet, flower vase, ornamental jewels and garland etc.,

"Heritage walk" and WORLD HAPPINESS DAY was conducted on 23.02.2023 and 20.03.2023. Mr. P. NaveenKumar, Founder and President, Atchayam Trust was the chief guest.

On 15 .03.2023, consumer awareness session was organized. Dr.C. Selvakumar, Social Activist, Jeevan Trust, Erode was the resource person.

On 15th September 2023, Readers' Club organized a session on "Contributions of Periyar". The viewpoints of Periyar with regard to courage were discussed.

FINE ARTS

DATE

COMPETITION

JUDGES

10/03/2023

Collage,drawing and Mehandhi

Mrs. R. Kalpana Devi Priya, Mrs. S. Bharathi, Mr. M Anbhusaravanan,

Dr. M. Eshwari and Dr. E. Haripriya

13/03/2023

Kolam, Rangoli and Singing

Dr. M. Nalini, Dr.N. Latha, Mrs. S. Bharathi and Dr. T.Shanthi

14/03/202

Dance

Dr. R.Rajanarthini, Dr. S. Uma and Mrs. M.S. Punithamalar

15/03/202

Fashion Show

Dr. S. Uma and Ms. A. D. Sasikala

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution ensures sensitization of students regarding constitutional obligations through Gender Champions, Legal Literacy, Citizen Consumer and Heritage clubs. The values, rights, duties and responsibilities of citizens were disseminated through the activities conducted during the year 20222-2023. On 01-10-2022 the Gender Champions club activity was conducted with chief guest Mrs. P. Nirosha, M.Sc., Station Master, Southern Railways, Sankagiri. She addressed the members on "Job opportunities in Railways and various types of competitive examination for railway and other central and state government sectors. 55 girl students attended the event. Legal Literacy club conducted an Awareness programme on "Cyber Crime and Women's Empowerment" on 01.10.2022. Mr.B.Vignesh Kandalal, B.A.,B.L.,(Honours),PGDP (Cyber Crime Law & IT), Advocate was the resource person. More than 70 students attended the programme. Citizen Consumer Club organized an awareness programme on "Consumer Rights and Responsibilities". Dr. D. Kumaresan, Director of Commerce, KSR College of Arts and Science was the resource person. On 01/10/2022, Heritage Club organized a session on "Heritage and History". Dr. R. Prakash, Assistant Professor of History, Vasavi College was the resource person.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NCC cadets celebrated the Republic Day. On 04/02/2023 an awareness rally on World Wet Land Day was organized. International Youth Day (12.08.2022) - Dr. K. Selvaraj, AP, Thiruvalluvar College. "YRC Orientation Programme" (01.11.2022) - Dr. E.G. Wesely Jebasing Devairakkam, AP of Botany, Arignar Anna College. Rally , "National Cancer Awareness Day" (07.11.2022) "Elocution Competition" on "National Education Day" (11.11.22) - "Education – Rights and accountability". "National Filaria Day" (11.11.22). Dr. P. Madhiyazhagan, AP. "National Youth Day (12.01.2023). Dr. K.

Sivaraj, AP, Excel College. Date NSS Activity 03.06.2022 KalaignarKarunanithi Birthday- Campus Cleaning 01.08.2022 to 15.08.2022 75th Year of Independence Day Celebration 16.09.2022 Deworming Day-Tablet Distribution 17.09.2022 Periyar Birthday- "Samooga Neethi Naal"-Pledge 14.10.2022 Dr. APJ. Abdul Kalam Birthday-"Youth Awakening Day 19.10.2022 Campus Cleaning according to "Clean India" Scheme 31.10.2022 Rally & Pledge for "National Unity Day" 04.11.2022 1. Pledge-"Corruption Free India" 2. Essay Competition-"Corruption Free India" 26.11.2022 Pledge-"National Constitution Day" 25.01.2023 1. Pledge-"Voters Day" 2. Special Lecture-"Voters Day Awareness"-Mr. S. Venugopal 3. Campus Cleaning 30.01.2023 Pledge Against "Untouchability" 09.02.2023 Pledge-"Bonded Labour Abolition Day" 23.02.2023 "Heritage Walk" 27.02.2023 Naan Mudhalvan School Students Visit 08.03.2023 Women's Day- Lecture on "AchchamThavir" 25.03.2023 to 31.03.2023 NSS Camp at Thattankuttai and Sathya Nagar 13.04.2023 Dr.Ambedkar Birthday-Pledge-"Samaththuva Naal"

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1: Flipped Classroom Approach Objective of the Practice:

- To invert the traditional classroom model with prior-preparation for discussions

The Context:

- To foster deeper understanding of the courses

The Practice:

- Preparing Resources: To cover the topics for discussion
- Pre-Class Learning: To understand before attending the class

- **In-Class Activities: To have interactive discussions and group activities**
- **Periodic Assessment: To evaluate students' understanding**

Evidence of Success:

- **Improved Student Performance was resulted**
- **Increased Attendance was found**
- **Positive Feedback about the learning process**

Problems Encountered and Resources Required:

- **Technological Challenges were observed and encountered**
- **Faculty Training was needed and arranged**
- **Time-consuming initially and reduced subsequently**

2: Undergraduate Research Opportunities Objective of the Practice: •To foster research culture among UG students The Context: •To instill research and analytical skills The Practice: •Identifying Research Areas: To align with the relevance •Student Participation: To propose their own research ideas •Research Workshops: To equip students with the necessary skills •Regular Guidance: To mend throughout the research process •Research findings: To take policy decisions Evidence of Success: •Research Publications were made in reputed journals •Presentations at conferences •Amplified student enthusiasm Problems Encountered and Resources Required: •Initial time constraint was managed •Funds for materials, travel& conference managed •Inadequate research-infrastructure was provided

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Digital Learning and E-platforms The institution has digital and e-learning practices to enhance the academic performance and overall development of the students across various facets of education: E-Learning Platforms: The institution partnered with leading e-

learning platforms to provide the students with free access to a repository of digital resources, including e-books, study materials, interactive quizzes and video lectures. This enables self-paced learning and empowers the students to revisit concepts. Virtual Classrooms: E-classrooms and online video conferencing tools have facilitated the teaching-learning approaches and ensured uninterrupted education in real-time. Skill Development Webinars: These sessions enriched the students' skill sets, making them more employable and adaptable to industrial demands. Open Educational Resources (OER): The use of OER, made high-quality learning materials freely available to students. This initiative encouraged exploration beyond textbooks. QUIZIZZ app: This app was used for formative assessment in classrooms and summative assessment was made as per university norms. CAMU: This platform is used for the students' attendance, lesson plan, course materials sharing, assignment submissions, staff achievements, updation of department activities, etc., Flowlu: This platform was followed to carry out the tasks under Agile project. Weekly sprint meetings were conducted to discuss about the epics and shippable stage of tasks.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being affiliated to Periyar University, our college adheres to the CBCS pattern of syllabi prescribed by the parent university for the academic year 2022-2023. The teaching-learning process was thoughtfully supported by an outcome-based education framework, encompassing the identification of respective programme educational outcomes, programme outcomes, and course outcomes. Our dedicated faculty members meticulously planned their lessons well in advance for each course, ensuring a comprehensive and structured approach to . They skillfully incorporated a diverse range of teaching methods that catered to the specific needs of students, tailoring the delivery of content to suit the course topics, desired skills, and mindsets. In the academic year 2022-2023, our institution effectively managed the allotted time, aligning the curriculum with the University's requirements to provide a coherent and meaningful learning experience for students. Our faculty members upheld their commitment to delivering, engaging lectures and fostering an environment that encouraged effective learning. By adhering to the CBCS pattern and embracing the principles of outcome-based education, faculty members strived to nurture well-rounded and competent graduates equipped with the necessary knowledge and skills to excel in their respective fields. The collective efforts of the faculty and institution underscore our dedication in providing a holistic and student-centric approach to education, preparing our students to face the challenges of the ever-evolving academic landscape and beyond.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has meticulously planned academic calendar, which encompasses all regular working days, departmental and cell-related events, continuous internal assessments, model exams, and celebrations throughout the year 2022-2023. Aligned with the academic calendar, various cells, committees, and clubs within the institution actively carried out their respective activities as per the specified schedule. Continuous Internal Evaluation (CIE) is an integral part of the academic calendar in the institution. The academic calendar incorporates regular intervals for conducting continuous internal assessments to ensure comprehensive evaluation of students' knowledge and skills. Through CIE, faculty members assess students' learning outcomes, comprehension of subject matter, problem-solving abilities, and critical thinking skills. These assessments may take the form of quizzes, assignments, projects, presentations, and class tests. Continuous internal evaluation provides timely feedback to students, allowing them to identify areas of improvement and take corrective actions promptly and it reduces the pressure of a single high-stakes examination at the end of the semester, fostering a more relaxed and conducive learning environment. Moreover, CIE enables faculty members to understand students' strengths and weaknesses better, enabling them to adapt their teaching methods and interventions to meet individual learning needs.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

31

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

406

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to promote a holistic and inclusive learning environment, our institution has considerately integrated cross-cutting issues of gender, environment, human values, and professional ethics into the curriculum. Courses such as Human Rights, Women's Rights, Professional English, Environmental Studies, and Yoga serve as crucial avenues for exploring these vital topics. In the year 2022-2023, our dedicated faculty members diligently disseminated the content of these courses, ensuring that students gained a comprehensive understanding of various aspects related to human rights. The syllabus on Human Rights covered a wide array of topics, including theories, characteristics, the Universal Declaration of Human Rights, economic rights, conventions on freedom of association and abolition of forced labor, children's rights, educational rights, right of inheritance, right of divorce, and information about the United Nations. Through these cross-cutting courses, students were actively encouraged to embrace and uphold principles of gender equality, civic responsibilities, moral integrity, professional ethics, and ecological consciousness. By fostering an atmosphere of mutual respect and empathy, students were motivated to shun divisive thoughts and actions, promoting harmony and inclusivity within the campus, community and beyond. The curriculum's focus on these critical issues instilled in students a profound awareness of their roles as responsible citizens and compassionate global stewards. As a result, our institution aims to nurture graduates who are not only academically proficient but also imbued with a sense of social responsibility, ethical values, and a deep commitment to sustainable practices, contributing positively to society and the world at large.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

318

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**A. All of the above**

institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

620

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

585

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A comprehensive orientation programme was conducted and students were classified into two categories - slow learners and advanced learners. Faculty members proactively engaged with both groups, employing appropriate teaching-learning methods tailored to support the slow learners. Advanced learners were provided with extensive supplementary inputs, encouraging them to excel and nurture their innate potential for further growth. Special Programmes for Advanced Learners: Enrichment Classes: Organized to delve deeper into various subjects beyond the regular curriculum. Accelerated Learning: Opportunities to progress at a faster pace, covering more advanced topics and materials. Mentorship: Mentors, experts or older students to guide them in pursuing their academic interests and projects. Research Opportunities: Enable to engage in original research. Olympiads and Competitions: Conducted to challenge their knowledge and skills. Independent Study: Assigned to design their own courses of study, focusing on their specific interests and passions. Dual Enrollment: Options to enroll in other Universities/community colleges and Professional courses. Special Programmes for Slow Learners: Remedial Classes: Provided extra attention and support in challenging subjects. Individualized Education Plans: Personalized for slow learners, outlining specific learning goals and strategies. Learning Support Coaches: One-on-one mentorship to improve their academic skills. Small Group Instruction: Method adopted to facilitate more personalized attention.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1878	128

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the academic year 2022-2023, our institution transitioned to class-room teaching-learning methods and platforms such as Google Meet, Zoom and Canva . Faculty members creatively utilized these digital tools to engage students actively, encouraging them to explore their respective disciplines through experiential and participative learning. As a part of this innovative approach, students were motivated to collect relevant information and create videos that showcased their understanding and insights. This process of information sharing within their groups not only enriched the learning experience but also fostered a collaborative and interactive learning environment. By embracing these types of learning practices, students were empowered to adopt problem-solving methodologies rooted in design thinking principles. They learned to empathize with the challenges they encountered, define the problems accurately, generate creative ideas through ideation, prototype potential solutions, and test their effectiveness. This experiential approach not only nurtured their critical thinking and analytical abilities but also encouraged them to become proactive problem solvers in real-world scenarios. The integration of technology and experiential participative learning served as a catalyst to enhanced teaching learning methods through dynamic and student-centered approaches, equipping our students with the skills and mindset required to thrive in an increasingly digital and interconnected world.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For effective teaching-learning process, the faculty members actively embraced ICT-enabled sessions, leveraging tools such as PowerPoint presentations and video clippings. These interactive sessions allowed faculty members to share comprehensive course content with the students, facilitating a deeper understanding of the subject matter. Moreover, students were equipped with e-learning sources through INFLIPNET, providing them with additional educational resources and enriching their learning experience. The integration of technology in the teaching process enabled students to access a diverse range of references. In the pursuit of student-centric learning, our institution adopted various online methodologies, including experiential learning, problem identification and solving, investigation and resolving, role play, and brainstorming sessions. These innovative approaches encouraged active participation and critical thinking among students, empowering them to explore and engage with the subject matter in a meaningful and impactful way. With the support of e-sources and the flipped e-classroom approach, the teaching-learning process was enriched, providing a dynamic and interactive learning environment that catered to the diverse learning needs of our students. By embracing student-centered pedagogies, we are committed to fostering a culture of continuous learning and academic excellence among our students, preparing them to thrive in an ever-changing and technology-driven world.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

128

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	*View File*
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

128

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

56

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

843

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the academic year, the institution conducted two internal assessments and a model exam in both semesters. During the odd semester, the first internal assessment was conducted from 29th August 2022 to 6th September 2022 covering the first two units of the syllabus. The second internal was conducted from 12th October 2022 to 19th October 2022 and the model examination was from 7th November 2022 to 14th November 2022. The second internal assessment was conducted from 25th October2022 to 1st November 2022, focusing on units 3 and 4. Following this, the model examinations were held from 1st December 2022 to 9th December 2022, encompassing the entire syllabus. During the even semester, the first internal assessment commenced on 20th February 2023 and ended on 28th February 2023. The second internal test was conducted from 20th March 2023 to 29th March 2023. Model exam was scheduled between 2nd May 2023 and 9th May 2023.The examination time table for internal tests and model examinations was prepared. After each test and model examination, the answer scripts of the students were evaluated within a week's time. Transparency was maintained as valued answer sheets were shared with the students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the completion of the two internal assessments and the model exam in both semesters of the academic year 2022-2023,

the institution distributed the answer scripts to the students, providing them with a comprehensive overview of their performance. Students were given the opportunity to verify their marks and seek clarification on any doubts they may have had. Faculty members meticulously addressed these queries and incorporated any necessary corrections to ensure accuracy and fairness in the evaluation process. Once the final marks were determined, they were promptly entered into the respective workspaces on the University's website. By empowering students to review their performance and seek clarifications, we promote a culture of transparency and open communication, fostering a positive and conducive learning environment. The efficient and timely dissemination of internal marks on the University's website further reflects the institution's dedication to upholding the highest standards of academic integrity and accountability. As we continue to uphold these principles, we strive to nurture a learning ecosystem that encourages excellence, fosters personal growth, and equips our students with the tools they need to succeed in their academic pursuits and beyond.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As an affiliated institution of Periyar University, our college continued to follow the CBCS pattern of syllabi prescribed by the parent University in the year 2022-2023. Embracing the Outcome-Based Education (OBE) approach at the teaching-learning level, we incorporated respective program educational objectives, program-specific outcomes, program outcomes, and course outcomes into our curriculum. To ensure a comprehensive and structured learning experience, our dedicated faculty members meticulously planned their lessons well in advance for each course they were responsible for teaching. They skillfully blended a variety of teaching methods, catering to the specific needs of the course topics, required skills, and the diverse mindsets of our students, while efficiently managing available time. In alignment with our commitment to transparency, the

entire OBE content was displayed on the College website, ensuring easy access for both faculty members and students. This communication of OBE objectives and outcomes promoted a collaborative learning environment, fostering a shared understanding of the expected educational outcomes and facilitating a cohesive academic journey for our students. By adhering to the CBCS pattern and integrating OBE principles, our institution continues to strive towards providing a high-quality education that equips our students with the knowledge and skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In line with our commitment to maintaining high academic standards, we conducted a thorough evaluation of the programme outcomes and course outcomes. By comparing these outcomes among themselves, we assessed their interrelatedness and impact on the overall learning experience. This evaluation was carried out using a scaling system, categorizing the relationships as high, medium, or low, thereby providing valuable insights into the effectiveness of our curriculum and teaching methodologies. As an affiliated institution of the parent university, we evaluated the outcomes based on the curriculum prescribed by the University, ensuring that our teaching-learning process aligned with the university's objectives. To facilitate effective curriculum delivery, our faculty members employed a wide range of teaching-learning methodologies and tools. By harnessing technology, PPTs, videos, quizzes, games, brainstorming sessions, mind mapping exercises and panel discussions, we created a dynamic and engaging learning environment. These innovative approaches fostered active participation and critical thinking among our students, enabling them to grasp complex concepts and apply their knowledge effectively. With a strong focus on student-centered learning, our institution ensured that the teaching

methodologies were tailored to meet the diverse learning needs of students, empowering them to excel and develop essential skills for their personal and professional growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

403

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://arts.jkkn.ac.in/wp-content/uploads/2023/09/2.7.1.-Student-Satisfaction-Survey-2022-2023-Google-Forms-Questions.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

25

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://www.tanscst.tn.gov.in/show_scheme?id=3

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

Activities by Institution's Innovation Council: January 9, 2023 - Session on Problem Solving and Ideation Workshop with Mr. K. Nazar Khan, Community Engagement and External Communication Manager, JKKN Institutions. January 10, 2023 - My Story - Motivational Session by Sudharsan Varatharajan, Founder, Bversity, SRM University. January 24, 2023 - Inter/Intra Institutional Idea Competition/Challenge/Hackathon and Reward Best Ideas managed through YUKTI-NIR with Prof. V. Kaleeswaran, Professor of Practice, JKKN Engineering College and Technology. January 23, 2023 - My Story - Motivational Session by Successful Entrepreneur/Startup founder of Happy Hens Farm, Mr. M. Manjunath. January 12, 2023 - National Youth Day with S. Gowtham, Field coordinator, TNEDII. January 30, 2023 - Workshop on Design Thinking, Critical thinking and Innovation Design with Mr. S. Bharathakumar, Health Innovation Officer, JKKN Institutions. February 7, 2023 - Session on Achieving Problem-Solution Fit & Product-Market Fit with Mrs. Kalaiyarasi, Entrepreneur. February 18, 2023 - Workshop on Entrepreneurship Skill, Attitude and Behavior Development with Dr. S. K. Manikandan, Professor, Vellalar College of Engineering and Technology. February 28, 2023 - National Science Day. The models were displayed at the expo. March 30, 2023 - Field Visit to Kongu TBI, Kongu Engineering College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

50

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through NSS:

Date

Activity

03.06.2022

Kalaignar Karunanithi Birthday- Campus Cleaning

01.08.2022 to 15.08.2022

75th Year of Independence Day Celebration

16.09.2022

Deworming Day-Tablet Distribution to the Students

17.09.2022

Periyar Birthday- "Samooga Neethi Naal"-Pledge

14.10.2022

Dr. APJ. Abdul Kalam Birthday-"Youth Awakening Day"-Special Lecture by Mrs. S. SARALA- of History

19.10.2022

Campus Cleaning according to "Clean India" Scheme

31.10.2022

Rally & Pledge for "National Unity Day"

04.11.2022

1. Pledge-"Corruption Free India"

2. Essay Competition-"Corruption Free India"

26.11.2022

Pledge-"National Constitution Day"

25.01.2023

1. Pledge-"Voters Day"

2. Special Lecture-"Voters Day Awareness"-Mr. S. Venugopal

3. Campus Cleaning

30.01.2023

Pledge Against "Untouchability" (Theendaamaiyai Ozhikka Uruthimozhi)

09.02.2023

Pledge-"Bonded Labour System Abolition Day"

23.02.2023

"Heritage Walk" to Bhavani Kalingarayan Anaicut

27.02.2023

Naan Mudhalvan Exposure Visit by School Students

08.03.2023

Women's Day-Special Lecture on "AchchamThavir"by Dr. UMA Dept. of Tamil

25.03.2023 to 31.03.2023

NSS Special Camp Conducted at Thattankuttai and Sathya Nagar

13.04.2023

Dr.Ambedkar Birthday-Pledge-"Samaththuva Naal"

YRC:

International Youth Day (12.08.2022)- Dr. K. Selvaraj, AP, Thiruvalluvar College.

Orientation Programme (01.11.2022)-Dr. E.G. Wesely Jebasing Devairakkam, AP of Botany, Arignar Anna College.

Rally"National Cancer Awareness Day"(07.11.2022)

National Education Day(11.11.22)"Education-Rights and accountability".

National Filaria Day(11.11.22)Dr. P. Madhiyazhagan, AP.

National Youth Day (12.01.2023)Dr. K. Sivaraj, APExcel College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1735

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The administrative wing of our institution plays a pivotal role in ensuring the smooth functioning of various civil, mechanical, and electrical works within the campus. Under the guidance of the Chief Administrative Officerand with the approval of the management, the administrative staff takes charge of supervising and executing these works diligently. To facilitate seamless operations, the institution employs a team of in-house technicians, carpenters and electricians, who work tirelessly to maintain and improve the infrastructure. Additionally, certain specialized tasks are outsourced to skilled masons to ensure high-quality workmanship. Among the skilled workforce, the electrician assumes a crucial

responsibility in managing essential areas such as the central power zone, power generator, language lab, computer lab and solar power installations. With a keen eye for detail and technical expertise, the electrician ensures the uninterrupted supply of power to vital facilities, enabling a conducive learning environment for students and a seamless workflow for faculty and staff. Through the collaborative efforts of our administrative team, technicians and outsourced professionals, our institution prioritizes the upkeep of its infrastructure, ensuring a safe, efficient, and well-maintained campus for all members of the academic community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution emphasis on fostering cultural and sports activities. To encourage students' involvement and exposure to cultural activities, the institution has established a Fine Arts Association. Through this association, students are provided with ample opportunities to engage in various cultural events, performances, and activities that celebrate the rich diversity of our cultural heritage. In addition, the institution also prioritizes sports and physical fitness as integral components of holistic development. The sports infrastructure is well-equipped to support students' athletic pursuits under the guidance of a dedicated physical directress and specialized coaches. The institution has well-maintained outdoor sports grounds where students can practice a variety of sports such as volleyball, basketball, tennis, handball, kabaddi, and various athletic events like long jump, high jump, shot put, and discus throw. Moreover, the campus provides indoor game facilities for carrom, chess and table tennis allowing students to participate in competitive and recreational activities. With the indoor stadium and a fully-equipped gymnasium, the institution aims to enhance its sports facilities and promote fitness and wellness among students. Regular participation in inter-collegiate, district, state and national-level tournaments instills a spirit of competitiveness and sportsmanship, while the annual intramural sports meet

fosters a sense of camaraderie and teamwork.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://arts.jkkn.ac.in/sports-club/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

42.06

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is an invaluable data center for students and

faculty members. It is well-equipped with the automation software "Campus I Lib". The Library has a collection of over 26,513 books on different subjects, 20 reputed National and International Journals,25 Magazines,4 Newspapers, 636 back volumes ande-resources. It consists of recent books and Journals in the field of Arts, Science and Social Sciences etc., in addition to online resources. The total area of the Library is 3, 328 sq ft. with the seating capacity of about 100 readers. The Library is completely computerized with barcode technology. Barcode laser scanners are used in the circulation counter for book transactions. The staff members and the students are provided with separate ID cards with barcode which ensures easy accessibility and issue of book procedure. It Provides WEB OPAC service to its users. The library is fitted with CCTV cameras. It provides N-LIST under UGC-INFONET to access E-resources at free of cost.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://jkkncaslibrary.wordpress.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.649

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

92

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution recognizes the crucial role of the internet in advancing academic growth and research. With a high-speed internet facility boasting a bandwidth of 100 Mbps and Wi-Fi accessibility, users can conveniently connect to the online world through desktops, laptops, and smartphones. The institution regularly updates and maintains this facility to ensure seamless and efficient access to online resources. Faculty members, students, and guests are provided with personalized login credentials, granting them secure access to the internet within the campus. To ensure a safe and controlled internet environment, the institution employs a firewall system. This firewall effectively blocks access to unwanted or inappropriate websites, safeguarding the users from potentially harmful content and ensuring a focused and productive online experience. By regulating internet access, the institution aims to facilitate effective research and learning, allowing users to harness the wealth of information available on the internet while adhering to ethical and academic standards. This commitment to providing a secure and reliable internet facility underscores the institution's dedication to fostering an enabling environment for scholarly pursuits and promoting

responsible internet usage among its academic community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

180

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.15

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution emphasis on the continuous maintenance and improvement of its facilities, ensuring a conducive learning environment for all. An administrator is supervising the maintenance and utilization of various facilities. Repair and renewal works are efficiently executed by skilled technicians, carpenters, and electricians present on campus. The power house, genset, and solar power plant are maintained by electricians, guaranteeing a reliable power supply. The technical assistants ensure that all equipment is in optimal working condition in Computer laboratory. Entry registers are maintained to keep track of laboratory and gymnasium users. The academic departments and laboratory assistants support to the Chemistry, Physics, Textile and Fashion Designing, and Zoology laboratories. Periodic stock verification is carried out for the laboratories and other facilities, including sports equipment, furniture, historical and geographical maps, and library books, journals, and magazines. In cases of damaged or lost books, borrowers are responsible for replacement. Dedicated housekeeping staff are assigned to each floor. The campus' herbal garden and trees are given attentions by the skilled gardeners, contributing to the institution's green and eco-friendly ethos. The huge RO system is periodically maintained, ensuring access to clean and safe drinking water for all. In-house garage has facilities for maintenance of buses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://arts.jkkn.ac.in/gallery/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

306

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

932

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	**A. All of the above**

hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

96

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

170

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every academic year, the college council selects student representatives and form the college union committee. This

committee comprises the Principal, a faculty member, President, Vice-President, Chairperson, Secretary, and joint-secretaries, with two students each from III year UG and II year UG, respectively. Additionally, class representatives and office bearers of various associations are carefully chosen by the heads and faculty members of the concerned departments. The college union and its allied associations were inaugurated in which the representatives take an oath to fulfill their duties and responsibilities. These student-representatives actively engage in enhancing various institutional programs, such as organizing events to welcome incoming students, bidding farewell to graduating students, arranging competitions, cultural activities, seminars, conferences, workshops and symposia. The institution values open communication and holds panel discussions to address the expressed grievances positively. The college union also takes charge of planning and executing overall developmental programs for stakeholders, including cultural events, social activities and community services. Individual departments have their own associations with dedicated members fostering a sense of unity and engagement. Through the involvement of the student council and its allied associations, the institution promotes student participation, leadership skills and a vibrant campus life that enriches the overall college experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has registered Alumni association. All the departments invited their alumni. The insights were given to the respective students by the invited alumni in each department. The following are the details of the alumni insights organized during the year 2022-2023. Department of Commerce had invited Mr. Pradeep Rajagopal, Founder, 7th Vision Educational and Charitable Trust, Komarapalayam on 20/08/2022. He addressed the students and enlightened them on career and entrepreneurship opportunities. Department of English invited Mr. B. Arulraj, Assistant Professor of English, Excel College for Commerce and Science, Komarapalayam on 31/01/2023. Department of Computer Science invited Mrs. T. Cinas Parveen, Postal Assistant, Department of Post, on 25/02/2023. Department of Zoology invited Mr. R. Mathivanan, TamilNadu Civil Supplies Corporation on 30/01/2023 and Mr. P. Sundaramurthy, Assistant Director of Fisheries, Erode on 06/02/2023. The sessions shared by the students with alumni were useful to the students' community to go ahead with the employment opportunities and self -empowerment through entrepreneurships.

File Description	Documents
Paste link for additional information	https://arts.jkkn.ac.in/shadow-tactics-blades-of-the-shogun-review/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution upholds a decentralized and participative management system, where responsibility and accountability flow from top-level to lower-level coverage. This approach is integral to the institution's continuous improvement efforts, both in academic and administrative aspects. Department heads play a pivotal role in achieving the institution's vision and mission. Class advisors are equally invested in ensuring the academic requirements of students within their allotted classes are met, providing guidance to students to excel. Student representatives are encouraged by the class advisors, faculty members and department heads to voice their perspectives on improving teaching-learning methodologies and administrative processes, ensuring their inputs align with the institution's vision and mission. The non-teaching staff are provided with freedom and responsibility to enhance the efficiency of administrative and financial functions. Emphasizing a culture of inclusivity, the institution gathers and incorporates the ideas and ideals of both teaching and non-teaching staff for effective functioning. This fosters a sense of ownership and dedication among all members of the institution, where everyone's input is valued and utilized for the betterment of the organization. By participative management at all levels, the institution strengthens its commitment to continuous growth, holistic development and the realization of its overarching vision and mission.

File Description	Documents
Paste link for additional information	https://arts.jkkn.ac.in/our-vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution boasts a robust quality management system, which is evident through its well-defined organizational structure that fosters responsibility and accountability flow from top-level to lower-level. Embracing a decentralized and participative management system, the institution continually strives for improvement in both academic and administrative aspects. Institutional democracy is ingrained, showcasing systematic sharing and execution of responsibilities among stakeholders. The administrative and non-teaching departments efficiently handle crucial tasks, including student admissions, roll number allotments, database management, University Exam hall ticket entries and hall ticket downloads. The administrative and non-teaching staff play a vital role in ensuring smooth operations in these areas. The teaching practices are equally commendable, as the members of faculty actively share academic resources such as MS documents, video clippings, e-books, and more within the teaching community and with the students. Regular updates on the status of tasks in administrative, teaching and non-teaching aspects are promptly communicated to the relevant users. Through the existing participative management system, the institution ensures that stakeholders have ample opportunities to express their views on academic, non-academic and societal-oriented opportunities and challenges. This open and collaborative approach paves the way for collective growth and progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution takes a proactive approach in preparing strategic plans each year to ensure the overall development. Additionally, individual departments develop action plans and work towards achieving their set targets annually. Emphasizing the importance of continuous professional development, the faculty members focus on attending workshops, conferences, and seminars. When organizing these programs, departments are

encouraged to invite resource persons to provide valuable insights and expertise. Furthermore, faculty members are motivated to participate and present papers in international conferences, seminars and workshops, fostering a spirit of engagement and leadership skills. To promote healthy competition and teamwork among students, the institution organizes inter and intra-department competitions. Aligned with the institution's commitment to serving society, various associations, cells, clubs, and committees conduct activities. All departments are encouraged to engage in community participation activities as extension activities, making a positive impact on the local community. The institution conducts an internal audit every year, utilizing a format to assess the present status of activities and review the existing governance system. The insights from this audit are instrumental in restructuring mechanisms and enhancing forthcoming activities in both academic and administrative realms. With a decentralized pattern the institution empowers each member to discharge their duties.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college governing committee plays a pivotal role in making policy decisions concerning academic and administrative affairs of the institution. The Principal communicates the requirements of faculty members and students to the management, actively contributing to the institution's growth and development. Assuming responsibility for academic and administrative processes, the Principal is supported by college committees that collaborate to ensure efficient functioning. The heads of the departments take charge of coordinating teaching-learning activities within their respective departments, ensuring a smooth academic environment. Faculty members, on the other hand, handle their allotted classes and strive to foster a spirit of active learning among the students. The class advisors are involved in initial student counseling, addressing

individual needs and concerns. Any grievances raised by the students are addressed through proper communication channels, ensuring a transparent and effective redressal process. In addition, the institution operates through various bodies, cells, clubs, and committees. These entities conduct meetings, pass resolutions and carry out specific activities aligned with their objectives. In the government-aided wing, faculty and teaching staff recruitment adhere to state government norms, while in the self-financing wing, both teaching and non-teaching staff are recruited based on institutional guidelines, ensuring a fair and consistent selection process.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The members of the teaching and non-teaching staff employed under the state government's grant-in-aid wing are entitled to receive their salary and other benefits in accordance with the guidelines set by the University Grants Commission (UGC) and

State Government, respectively. Both teaching and non-teaching staff are offered various welfare measures for their health and socio-economic betterment, including participation in the contributory pension scheme, accidental insurance and medical insurance. These schemes ensure the well-being and security of the staff members. Similarly, the staff members working in the self-financing wing are remunerated based on their experience and qualifications, in proportion to the responsibilities they handle. The institution prioritizes the welfare of its staff and provides various facilities and benefits to enhance their work environment and quality of life. Welfare measures offered by the institution encompass provident fund contributions, free treatment at the trust-hospital, access to free ambulance services and in-house dental care facilities. Moreover, the campus provides additional amenities such as canteen facilities, a Post Office and ATM services to cater to the needs and convenience of both the staff and students. These welfare initiatives underscore the institution's commitment to supporting and appreciating its dedicated workforce.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

114

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented 360-degree performance appraisal system to assess its faculty. The performance appraisal process involves multiple perspectives, including feedback from students on faculty performance, evaluations by Heads of Departments for faculty members, and the appraisal of Heads of Departments' performance by the Principal. A well-structured format for conducting these appraisals, ensuring consistency and fairness in the evaluation process was followed. The performance scores for each faculty member and Head of Department are obtained through tabulation, consolidation and comprehensive analysis of the appraisal results. Those who receive lower scores or face challenges in their performance are given an opportunity to meet individually with the Principal to discuss the reasons behind their underperformance and to identify ways to overcome obstacles. On the other hand, high-performing individuals are acknowledged and appreciated for their dedication and achievements. The non-teaching staff's performance is also appraised by the Head of the institution. To enhance their skills and capabilities, training programs on Communication, MS Office and Tally are offered. The institution recognizes the importance of skill development for its employees and offers job promotions to non-teaching staff members. This approach emphasizes the institution's commitment towards continuous improvement and recognizes the contributions of all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal and external financial audits to ensure efficient fund mobilization and utilization. During the admission process, the institution calculates and verifies the financial balances on a daily basis, cross-referencing the application fees received and the admission fees collected. Additionally, financial dues are

tracked and confirmed after each fee collection from the students. To ensure transparency and accuracy in financial transactions, all purchases of required materials are audited, including an examination of related quotations, bills, and receipts. The financial team also conducts confirmations of payments by inspecting vouchers and reconciling bank passbooks with office cash books. To maintain proper records, receipts and payments accounts are prepared on annually. Furthermore, the institution prepares a balance sheet each year. The institution undergoes internal and external auditing processes. The internal auditing is conducted by the institution's appointed auditor, who examines vouchers and records related to fund mobilization and utilization. This internal auditor certifies the financial statements of the institution in accordance with government norms. Additionally, external auditing is conducted by the Regional Joint Director, ensuring an objective and unbiased assessment of the institution's financial practices. These auditing practices demonstrate that the funds were managed effectively with established regulations and guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds from various sources, including students' scholarships from the government, application fees, special fees, tuition fees and endowments. These mobilized funds are utilized efficiently and optimally. To ensure transparency and accountability, students are provided with proper bills or receipts for their fee payments. The institution maintains meticulous financial records, preparing receipts and payments accounts annually, which document the details of all funds received and disbursed throughout the year. Additionally, a balance sheet is prepared each year, following accounting and taxation procedures, to provide a overview of the institution's financial position. To further ensure the integrity of its financial management, the institution undergoes regular external auditing. This auditing process involves an examination of vouchers and records pertaining to fund mobilization and utilization, conducted by external auditors. The audit is typically carried out by the Regional Joint Director, who provides an objective assessment of the institution's financial practices. Furthermore, the institution's appointed auditor conducts an internal audit and certifies the financial statements of the institution. These auditing practices serve as a mechanism for accountability and transparency, assuring stakeholders that the institution's funds are managed responsibly and in alignment with established guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC adopted performance appraisal system to assess the teaching-learning process, operational methodologies, and learning outcomes. A multi-level evaluation process, starting with the students' assessment, the Heads of the departments evaluating the faculty members and ultimately the principal appraising the performance of the Heads of the departments was followed. The appraisal was carried out using well-structured

formats to ensure consistency and fairness in the evaluation process. The performance scores of each faculty member and department head were tabulated, consolidated and analyzed to provide valuable insights for improvement. The faculty members and department heads who obtained relatively lower scores were asked to meet the principal. During these meetings, the causes of under-performance were discussed and efforts were made to identify and address. High-performing individuals were acknowledged and appreciated. The appraisal system was not limited to teaching staff; the performance of non-teaching staff was also assessed by the head of the institution. Based on their performance evaluations, appropriate advice and guidance were provided. Trainings were offered to non-teaching and administrative staff, focusing on essential skills such as communication, MS Office and Tally, to further develop their capabilities. Job promotions for non-teaching staff were also granted based on their expertise and demonstrated performance levels.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Through IQAC, institution's continuous improvement is evident through its regular review of the teaching-learning process, operational methodologies and learning outcomes. The meetings, internal audits, feedback collection and performance appraisals conducted were witnessed incremental improvements. Internal audits conducted using an exclusive format once in a semester, play a crucial role in analyzing the current status of activities and reviewing the governance system. This enables the restructuring of mechanisms and enhances the forthcoming activities in academic and administrative domains. The institution's decentralized approach to responsibilities fosters effective discharge of duties, empowering various stakeholders to contribute to the institution's growth and development. The institution gathers feedback from multiple stakeholders, including students, parents, alumni, employers of alumni and members of the faculty. Formats were utilized to

collect feedback from each group, ensuring comprehensive and meaningful insights. These feedbacks were analyzed to draw valuable inferences. The findings serve as the foundation for updating and upgrading the institution, driving positive changes and ensuring the institution's alignment with the evolving needs and expectations of its stakeholders. This commitment to continuous feedback and improvement fosters an environment of responsiveness and adaptability, enabling the institution to flourish and meet the challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety, Security and Counselling: The institution prioritizes the safety and well-being of its students and employees. To prevent and address any instances of sexual harassment in the workplace, the Internal Complaints Committee strictly enforces "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". This committee ensures that the college premises remain free from any untoward incidents and upholds a safe and conducive academic environment. Regular meetings are conducted to address any complaints from students, teaching and non-teaching staff. The college adheres to UGC guidelines and has an Anti-ragging committee to prevent ragging on campus. Common Room: The institution provides a common room for female students to utilize before class hours. This room is equipped with newspapers, magazines and a sick room facility, complete with a first-aid kit for emergency purposes. To offer support and guidance on gender-related matters, an exclusive counselor, Dr. R. Malathi, Assistant Professor of English, is available for female students. The Gender Champion Club plays a crucial role in promoting gender equality by organizing awareness programmes on various topics such as Breast Cancer, Asthma, Bronchitis, Diabetes, Personal Hygiene and Care. This club actively works towards eradicating gender discrimination and fostering a supportive environment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution has mechanisms for solid, liquid and E-waste management. Initially, degradable and non-degradable solid wastes are segregated and are sent to the municipal corporation separately for disposal. Subsequently, since the year 2016, the solid wastes are handed over to M/s.Ramky Energy and Environment Ltd., Salem and disposed in association with J.K.K.Nataraja College of Pharmacy. The agency concerned treats the wastes in accordance with the Government of India- Waste Management Rules, 1998, meeting out the regulations of Tamil Nadu Pollution Control Board to avoid the pollution and protect the green environment. The residual chemical liquid waste from the chemistry laboratory goes to sink where suspended matters are removed and toxicity and hazardous textures are diluted after proper treatment. The chemical-removed water is used for plants. E-wastes are disposed off as scrap.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

18-12-2023 12:14:15

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Eco club was inaugurated on 17.09.2022 by Dr. A. Chandrakala, Assistant Professor & Head of Zoology, Sri Vasavi College and spoke on "Need for Ecoconservation".

The Eco-Club activity was conducted on 1st October 2022. Handcraft training on the theme of "Wealth from Waste" was conducted. Volunteers demonstrated the techniques in making handmade crafts. Participants made crafts like keychain, small bird, bouquet, flower vase, ornamental jewels and garland etc.,

"Heritage walk" and WORLD HAPPINESS DAY was conducted on 23.02.2023 and 20.03.2023. Mr. P. NaveenKumar, Founder and President, Atchayam Trust was the chief guest.

On 15 .03.2023, consumer awareness session was organized. Dr.C. Selvakumar, Social Activist, Jeevan Trust, Erode was the resource person.

On 15th September 2023, Readers' Club organized a session on "Contributions of Periyar". The viewpoints of Periyar with regard to courage were discussed.

FINE ARTS

DATE

COMPETITION

JUDGES

10/03/2023

Collage,drawing and Mehandhi

Mrs. R. Kalpana Devi Priya, Mrs. S. Bharathi, Mr. M Anbhusaravanan,

Dr. M. Eshwari and Dr. E. Haripriya

13/03/2023

Kolam, Rangoli and Singing

Dr. M. Nalini, Dr.N. Latha, Mrs. S. Bharathi and Dr. T.Shanthi

14/03/202

Dance

Dr. R.Rajanarthini, Dr. S. Uma and Mrs. M.S. Punithamalar

15/03/202

Fashion Show

Dr. S. Uma and Ms. A. D. Sasikala

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution ensures sensitization of students regarding constitutional obligations through Gender Champions, Legal Literacy, Citizen Consumer and Heritage clubs. The values, rights, duties and responsibilities of citizens were disseminated through the activities conducted during the year 20222-2023. On 01-10-2022 the Gender Champions club activity was conducted with chief guest Mrs. P. Nirosha, M.Sc., Station Master, Southern Railways, Sankagiri. She addressed the members on "Job opportunities in Railways and various types of competitive examination for railway and other central and state government sectors. 55 girl students attended the event. Legal Literacy club conducted an Awareness programme on "Cyber Crime and Women's Empowerment" on 01.10.2022. Mr.B.Vignesh Kandalal, B.A.,B.L.,(Honours),PGDP (Cyber Crime Law & IT), Advocate was the resource person. More than 70 students attended the programme. Citizen Consumer Club organized an awareness programme on "Consumer Rights and Responsibilities". Dr. D. Kumaresan, Director of Commerce, KSR College of Arts and Science was the resource person. On 01/10/2022, Heritage Club organized a session on "Heritage and History". Dr. R. Prakash, Assistant Professor of History, Vasavi College was the resource person.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NCC cadets celebrated the Republic Day. On 04/02/2023 an awareness rally on World Wet Land Day was organized. International Youth Day (12.08.2022) - Dr. K. Selvaraj, AP, Thiruvalluvar College. "YRC Orientation Programme" (01.11.2022) - Dr. E.G. Wesely Jebasing Devairakkam, AP of Botany, Arignar Anna College. Rally , "National Cancer Awareness Day" (07.11.2022) "Elocution Competition" on "National Education Day" (11.11.22) - "Education – Rights and accountability".

"National Filaria Day" (11.11.22). Dr. P. Madhiyazhagan, AP. "National Youth Day (12.01.2023). Dr. K. Sivaraj, AP, Excel College. Date NSS Activity 03.06.2022 KalaignarKarunanithi Birthday- Campus Cleaning 01.08.2022 to 15.08.2022 75th Year of Independence Day Celebration 16.09.2022 Deworming Day-Tablet Distribution 17.09.2022 Periyar Birthday- "Samooga Neethi Naal"-Pledge 14.10.2022 Dr. APJ. Abdul Kalam Birthday-"Youth Awakening Day 19.10.2022 Campus Cleaning according to "Clean India" Scheme 31.10.2022 Rally & Pledge for "National Unity Day" 04.11.2022 1. Pledge-"Corruption Free India" 2. Essay Competition-"Corruption Free India" 26.11.2022 Pledge-"National Constitution Day" 25.01.2023 1. Pledge-"Voters Day" 2. Special Lecture-"Voters Day Awareness"-Mr. S. Venugopal 3. Campus Cleaning 30.01.2023 Pledge Against "Untouchability" 09.02.2023 Pledge-"Bonded Labour Abolition Day" 23.02.2023 "Heritage Walk" 27.02.2023 Naan Mudhalvan School Students Visit 08.03.2023 Women's Day- Lecture on "AchchamThavir" 25.03.2023 to 31.03.2023 NSS Camp at Thattankuttai and Sathya Nagar 13.04.2023 Dr.Ambedkar Birthday-Pledge-"Samaththuva Naal"

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1: Flipped Classroom Approach Objective of the Practice:

- To invert the traditional classroom model with prior-preparation for discussions

The Context:

- To foster deeper understanding of the courses

The Practice:

- **Preparing Resources: To cover the topics for discussion**
- **Pre-Class Learning: To understand before attending the class**
- **In-Class Activities: To have interactive discussions and group activities**
- **Periodic Assessment: To evaluate students' understanding**

Evidence of Success:

- **Improved Student Performance was resulted**
- **Increased Attendance was found**
- **Positive Feedback about the learning process**

Problems Encountered and Resources Required:

- **Technological Challenges were observed and encountered**
- **Faculty Training was needed and arranged**
- **Time-consuming initially and reduced subsequently**

2: Undergraduate Research Opportunities Objective of the Practice: •To foster research culture among UG students The Context: •To instill research and analytical skills The Practice: •Identifying Research Areas: To align with the relevance •Student Participation: To propose their own research ideas •Research Workshops: To equip students with the necessary skills •Regular Guidance: To mend throughout the research process •Research findings: To take policy decisions Evidence of Success: •Research Publications were made in reputed journals •Presentations at conferences •Amplified student enthusiasm Problems Encountered and Resources Required: •Initial time constraint was managed •Funds for materials, travel& conference managed •Inadequate research-infrastructure was provided

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

18-12-2023 12:14:15

Digital Learning and E-platforms The institution has digital and e-learning practices to enhance the academic performance and overall development of the students across various facets of education: E-Learning Platforms: The institution partnered with leading e-learning platforms to provide the students with free access to a repository of digital resources, including e-books, study materials, interactive quizzes and video lectures. This enables self-paced learning and empowers the students to revisit concepts. Virtual Classrooms: E-classrooms and online video conferencing tools have facilitated the teaching-learning approaches and ensured uninterrupted education in real-time. Skill Development Webinars: These sessions enriched the students' skill sets, making them more employable and adaptable to industrial demands. Open Educational Resources (OER): The use of OER, made high-quality learning materials freely available to students. This initiative encouraged exploration beyond textbooks. QUIZIZZ app: This app was used for formative assessment in classrooms and summative assessment was made as per university norms. CAMU: This platform is used for the students' attendance, lesson plan, course materials sharing, assignment submissions, staff achievements, updation of department activities, etc., Flowlu: This platform was followed to carry out the tasks under Agile project. Weekly sprint meetings were conducted to discuss about the epics and shippable stage of tasks.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Curriculum Review and Enhancement: Proposed to apply for conferment of autonomous status to the institution with a comprehensive review of the existing curriculum across all programmes. Feedback and Surveys: Implement regular feedback mechanisms for students, faculty, and other stakeholders. Analyze the feedback to identify areas of improvement to take necessary actions. Faculty Development Programmes: Organize FDPs and training sessions to enhance teaching methodologies, promote research activities and foster a culture of continuous learning. Promoting Research and Publications: Encourage faculty members to undertake research projects. Strengthening E-Learning Initiatives: Expand the institution's e-learning

platforms and resources and ensure the students' access to a wide range of digital learning materials and opportunities. Student Support Services: Enhance student support services including counseling, career guidance, and mentorship programmes. Industry Interaction and Internships: Foster the ties with industries to facilitate internships, guest lectures and industrial visits. Quality of Assessments: Evaluate and improve the quality of assessments, ensuring they align with the learning outcomes and encourage critical-thinking and problem-solving skills. Promotion of Extracurricular Activities: Recognize the importance of extracurricular activities and organize sports competitions, cultural festivals, etc., Green Initiatives and Sustainability: Ensure the eco-friendly practices on the campus to promote sustainability and implement waste-management and energy-saving measures.