

Two institutional best practices (as per NAAC Format)

Institution has best practices at institutional level. Each department has **HONESTY SHOP** and **JOY OF DONATING BOOKS** as best practices.

Best practice 1: Honesty shop

Title: Honesty shop

Objective of the practice: To make the student-users of the shop to pick up edibles and stationery items on their own and drop money in coin boxes without anyone to monitor

The context: Inculcating spirit of honesty among the students overlooking their needy position

The practice: Goods are kept orderly with price tags in order to facilitate the self-purchases of chosen items

Evidence of success: The honesty shop has received substantial reception from the users. The profit earned out of shop is used for assisting needy students.

Problems encountered and Resources required: Initially, few users dropped mutilated currency notes during shopping; however the same was eradicated by counseling. In order to compare the healthy competitive-honesty, mobile shopping facility is expected to be adapted to each class with schedule. Existing decentralized-institutional level of honesty shop functioning at each department could be made as centralized-institutional level of honesty shop.

Best practice 2: Joy of donating books

Title: Joy of donating books

Objective of the practice: To build a bridge between the students who read the books and the students who need the books

The context: To nurture the virtue of donating books

The practice: The books are collected from students who aspire to donate and given to the students who require the books or like to read

Evidence of success: The students of different discipline and each class exchanged the books through this mission. The teaching-learning process is enriched and outcome is accelerated by the joy of donating books

Problems encountered and Resources required: No specific problem was encountered in it. Rather, it was an opportunity to donate. Nevertheless, the joy of donating books is to be stretched out in the days to come. Existing decentralized-institutional level of donating books functioning at each department could also be made as centralized-institutional level of donating books.